



Food Vendor Application

Entry Deadline: Friday, April 6, 2012

Festival Dates: May 4-6, 2012

Vendor Name _____
(List name you want to appear on exhibitors list given to public)

Individual Name _____ Phone (H) _____

Complete Address _____

E-Mail Address _____ Website _____

You must attach a price list with items to be sold

Application and Booth Space Rental Fee

_____ 10 x 10 Booth Space \$300.00 _____ Each additional space (10x10) \$100.00

Space must be purchased in 10, 20 or 40 foot spaces. No 30 Foot spaces will be sold.

(BOOTH SPACE SHALL INCLUDE TRAILER TONGUES, DOORS, TABLES AND AWNINGS. NO EXTRA SPACE PROVIDED.)

Do you require Electricity? _____ Voltage _____

If yes, please list your electrical needs and the voltage required for each item that will require electricity. You will be responsible for extension cords and any other electrical connections needed. Extension cords must be heavy duty and we suggest at least 100ft. You must specify your voltage on application. (20 AMP SERVICE IS ALL THAT WILL BE AVAILABLE.)

_____ Electricity \$30.00 _____ 50 amp (220 Volt) Electricity \$60.00

(Please indicate which electrical plug you require from next page)

No refunds to be made after you are accepted without steering committee approval.

You are required to provide proof of liability insurance effective the days of the event to the City of Winchester by March 16, 2012. This can be faxed to 931-967-1553 or mailed with application.

RELEASE OF LIABILITY: I, the undersigned, on behalf of myself and all who work with or for me, do indemnify and hold harmless the International Dogwood Festival and the City of Winchester against all liabilities and claims of every kind, including attorney's fees, brought by any person or entity that might arise from participation in the event. The City of Winchester and the International Dogwood Festival are not responsible for any damage due to acts of nature.

Signature _____ Date _____

Contact Lisa Clark: 866-967-2532, lisaclark@winchester-tn.com

Mail completed applications to: City of Winchester
7 South High St
Winchester, TN 37398



Rules & Guidelines For Food Vendors

Grease must be poured into barrels provided around square.

We let you know the location when you arrive.

- Check-in time, directions to the event and sign-in location will be provided by mail once your application has been approved.
- All food vendors must have a minimum of one #5 ABC fire extinguisher in booth.
- Vendors shall provide a list of items they propose to sell. Only approved items to be sold.
- This festival is a rain or shine event.
- Vendors will be notified by mail of acceptance into the festival.
- Fees are non-refundable once a vendor has been accepted unless approved by the Dogwood Steering Committee. The Dogwood Festival will not be cancelled or rescheduled due to inclement weather.
- All dimensions are outside dimensions. Booths will only be sold in the dimensions listed but you may purchase multiple spaces.
- All vendor booths should be attractive from all sides and not distract from the neighboring booths.
- No animals will be allowed in booth spaces.
- All extension cords must be in good repair and have proper grounds.
- Any person or persons working the booth must have a neat appearance and shall not wear any clothing with messages or artwork that is distressful.
- We reserve the right to bar any clothing, exhibit or product that could be considered offensive.
- Garbage must be bagged and ready for pick-up at scheduled pick-up times.
- Vendors must provide their own garbage cans.
- The Health Department will issue permits for a cost of \$30.00. Do not send this money to the International Dogwood Festival. It should be paid directly to the Health Officer upon arrival.
- A signed application constitutes a contract to follow all rules and regulations and is a commitment to participate.
- Exhibitors must furnish their own tables, shirting, chairs, canopies, tents and extension cords.
- Alcoholic beverages and illegal drugs are prohibited. You will be asked to leave the festival and not be allowed to participate in the festival again.
- Vendors must be ready to open at 9:00am Friday for state health inspections.
- Each vendor is responsible for collecting 9.25% sales tax.
- The steering committee will decide which food vendors will be accepted based on types of food sold. We will limit the number of different items.

Applications will not be accepted without menu and price list.

Set up will be on Thursday, May 3. Your set up time will be sent with a packet closer to the festival. Due to day of prayer on May 3, some vendors will need to come in later than others.